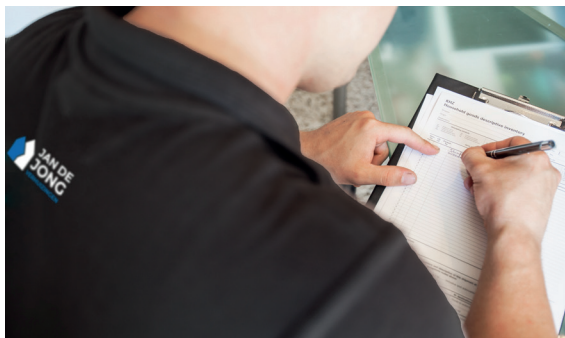




# CHECKLIST HOME REMOVALS

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A home removal takes a lot of preparation and organisation!  
Therefore we would like to help you by offering this checklist.



**Would you like to move without having to worry?  
We would be glad to help you!**

Jan de Jong Movers has friendly, educated and qualified staff. Our team of movers consults the plans with you and will make sure every removal will be as pleasant as possible for you and your surroundings.



**Also for storing your personal belongings you are at  
the right place with us!**

We own several storage spaces for every situation; both small and large. You can leave your personal belongings with us without a doubt. Our storage spaces are fully climate-controlled and very well secured against theft.

**Having a good schedule helps the moving process run as smoothly as possible. Therefore we would like to help you by offering this checklist.**

 In case you have any questions, please contact us by calling 050 – 313 91 94.

## I am moving house

- Plan a meeting with Jan de Jong Movers to get a quote.
- Ask your employer about a removal compensation.
- Terminate your lease for your old rental place.
- Removal of your phone/internet and TV.
- Inform the school of your children.
- Make arrangements with the new owners of your old house.
- Make arrangements with the old owners of your new house.
- Ask for information about rental support ('huursubsidie').
- Request for removal leave with your employer.
- Take measurements of the new house.
- Terminate the contract of your help.
- Arrange for the PostNL removal services.
- Start cleaning and ordering your house.
- Ask for information of schools, public transport, city council ordinances.
- Register your children at their new school.

## 4-2 weeks prior to moving

- Inform the insurance of your planned removal.
- Terminate your electricity/gas/water contracts of your old house.
- Arrange new contracts for electricity/gas/water for your new house.
- Clear out the goods that are not going to move to the new house.
- Arrange temporary storage with Jan de Jong Movers.

## 2 weeks prior to moving

- Sending a change of address.
- Arrange for care for your children and pets during your removal.
- Informing your landlord.
- Return library books.
- Put your important documents and goods in a bank vault.

## 1 week prior to moving

- Clean your new house.
- Clean all fixed lights.
- Take down the curtains (except in the bedrooms).
- Inform the suppliers.
- Pack the goods I do not need anymore.
- Get meals for the packing day and removal day.
- Make sure you have enough coffee etc , for in your new house.
- Arrange for the municipal cleansing department to collect household refuse.
- Empty and clean the garbage bins of your old house.
- Take the contents of the toxic waste bin to the municipal cleansing department.

## 1 day prior to moving

- Defrost and clean the fridge.
- Defrost and clean the freezer.
- Secure the drum of your washing machine.
- Disassemble your furniture.
- Take the pendulum out of your clock.
- Reserve a parking space for the moving van.
- Pack the last few things.

## Removal Day

- Remove the curtains of the bedrooms.
- Put away the keys in a key bag.
- Put money / pay cards in hand luggage (separate places).
- Check the house for any remaining goods.
- Write down the final numbers for your gas etc.
- Close down the gas and electricity when needed.
- Close the water pipes.
- Close all windows and doors.
- Hand over the keys of your old house.
- Say goodbye to your neighbours.

## After arriving in your new house

- Have everything put in the correct place as much as possible.
- Check all unpacked goods for damage.
- Make a room inhabitable as soon as possible.
- Hang the curtains of the bedrooms.
- Acclimatise the fridge and freezer for 1 day.
- Loosen the drum of your washing machine.

## After my removal

- Unpack everything or ask us to do it for you instead.
- Notify us of possible damage that was not immediately visible.
- Arrange for the empty moving boxes to be collected.
- Pay the invoice to Jan de Jong Movers.
- Register your change of address with your city council.

## 1 month after you removal

Does the unpacking take more time than you had thought, or is it not going according to plan?

**Please contact us by phone or email.**